

PROJECT TO IMPLEMENT THE QUALITY SYSTEM IN THE LIBRARY OF ONE ISTITUTO ZOOPROFILATTICO SPERIMENTALE

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The work aims at describing a project targeting to planning the implementation of the quality system in the library of a Public Health Board ruled according to public law as it is an Istituto Zooprofilattico Sperimentale (I.Z.S.).

The library is a part of all the function charts carried out by IIZZSS, where it provides to support the profitable research activity as well as the updating of the operators working for the Institute but also of those who are authorized to access this service.

Since November, 1st, 1998, according to the national decree law D.L.vo 27.01.92 n°156/97, in accordance with the EEC directive 93/99, IIZZSS, i.e. the laboratories specialized in official food and foodstuff, must operate in conformity with the European rule UNI CEI EN 450001 (at present revised by UNI CEI EN ISO/IEC 17025), describing the general requirements for the competence of the laboratories.

As the libraries of IIZZSS operate in certified Public Health Boards, the above-mentioned rules pertaining the quality system are de facto enforced by the libraries in some respect. The description focuses on the procedures to be followed so as to apply the content of the rules ISO 9000, ISO 11620, UNI EN 29004-2 and the Italian Directives about the public services: (Dir.P.C.M. January, 27th 1994, DPCM May, 19th, 1995 and the following ones.) to the library service. The work aims to show the analogies between the laboratory quality system and the library service annexed.

The objective is to produce documents (quality Manual, Procedures, Quality Register, Forms, etc.) or at least part of them, which could be applied within the various technical and non-technical structures of the same Institute by means of a collective acknowledgement due to a homogeneous training. As a consequence, the quality system could be applied in a capillar, swift and easy way, which is a crucial basis to ensure an effective and efficient service in a library not only for internal but also for external users, who often do require the laboratory activity as well.